

**ERIE COUNTY WATER AUTHORITY
MEETING OF NOVEMBER 29, 2018**

PRESENT:

CALL TO ORDER AT

PLEDGE TO THE FLAG

I. - ROLL CALL

II. - READING OF MINUTES

Motion by _____ seconded by _____ and carried to read the Minutes of the
Meeting held on Thursday, November 15, 2018.

III. - APPROVAL OF MINUTES

Motion by _____ seconded by _____ and carried to approve the Minutes of the
Meeting held on Thursday, November 15, 2018.

IV. - REPORTS

- A) SECRETARY**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**
- H) FINANCE COMMITTEE**
- I) ETHICS BOARD**

V. - COMMUNICATIONS AND BILLS

ITEM 1 - Creation and/or Amendment of Master Purchase Orders:

Motion by _____ seconded by _____ and carried to approve the creation and/or amendment of Master Purchase Order Nos. as attached and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

ITEM 2 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:

Motion by _____ seconded by _____ and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

ITEM 3 – FOIL Request from Ben Reker

ITEM 4 – FOIL Request from Mark Cerrone, Inc.

ITEM 5 – FOIL Request from Kandey Co.

ITEM 6 – FOIL Request from West Herr

ITEM 7 – Letter from West Herr

ITEM 8 – NYCM Insurance Notice of Claim

VI. PERSONS ADDRESSING THE AUTHORITY

The Commissioners will hear the concerns of persons desiring to address the Commissioners on any Water Authority subject

VII. - UNFINISHED BUSINESS

T-12 Termination of Professional Services Contract with Harter Secrest & Emery LLP
(Item No. 4 8/2/18)

Unfinished Business Continued

T-17 _____ – Appointment as Executive Director (Item No. 22
11/1/18)

VIII. - NEW BUSINESS

ITEM 9 - Award of Contract to Mollenberg-Betz, Inc. for the Furnishing, Delivering and Installing of One (1) Two-Stage Basic Compressor for Van De Water Sludge Plant, Project No. 201800212 - \$18,900.00

ITEM 10 - Award of Contract to Southtown Supply, Inc. for the Furnishing and Delivering of Various Wood Products to the Erie County Water Authority for One Year from November 1, 2018 to October 31, 2019, Project No. 201800199 - \$26,732.50

ITEM 11 - Award of Contract to Lock City Supply, Inc. for the Furnishing and Delivering of Butterfly Valves, Flange Adapters, and Ductile Iron Pipe for Erie County Water Authority Broadway Pump Station, Project No. 201800182- \$12,822.00

ITEM 12 - Approval of Change Order No. 1 of New Frontier Excavation & Paving, Inc. for Contract No. EA-011, Water System Improvements in the Town of Amherst and City of Tonawanda, New York, Project No. 201700087, Contract No. 18-11-03

ITEM 13 - Approval of Change Order No. 1 of 716 Site Contracting, Inc. for Contract No. CH-009, Water System Improvements in the Towns of Cheektowaga, Hamburg and West Seneca, Village of Blasdell and City of Lackawanna, New York, Project No. 201700091, Contract No. 18-18-04

ITEM 14 - Approval of Change Order No. 2 of Frederick Machine Repair, Inc. for Machining and Fabrication Services for the Repair of Various Erie County Water Authority Equipment from August 1, 2017 to July 31, 2018, Project No. 201700071, Contract No. 17-09-06 - \$200,000.00

ITEM 15 - Ratification of the Installation of Hydrants and Valves and Retirement of Existing Hydrants and Valves - Various Locations

ITEM 16 - Authorization to Grant Leak Allowance Request - \$693.85

ITEM 17 – Sabrina Figler - Leave of Absence

New Business Continued

ITEM 18 - Authorization to Adopt an Apprenticeship Policy

ITEM 19 - Authorization to Amend the Erie County Water Authority's Tariff

ITEM 20 – Acknowledgement and Acceptance of a New York State Water Infrastructure Improvement Act Grant for the Project identified as Contract No. W-030, 36-Inch Transmission Main Replacement Project

ITEM 21 - Service Connection Work Order List

Motion by _____ seconded by _____ and carried to approve or ratify Service Connection Work Order No. 2018-43 to Russo Development, Inc. for Service Area No. 1 under Contract No. 17-02-01 and to 716 Site Contracting, Inc. for Service Area No. 2 under Contract No. 17-03-01 and to Kandey Company, Inc. for large services under Contract No. 17-04-01.

IV. - ADJOURNMENT